

## RECORDING COMMENCES

Interviewer: This is the template used for importing into NVivo. It is set up with fields to assist with the import into NVivo.

Participant #: Participants are identified by number or as required by client.

Interviewer: Transcriptionists follow the recommended format for documents to import into NVivo.

Participant #: The whole document is Arial 12 Point. Exact verbatim is transcribed including part words like hosp- followed by a single dash. ((Coughing)) ((laughing)) is placed in double round brackets to indicate it is not part of the text.

Interviewer:

Participant #:

Interviewer:

Participant #:

Interviewer:

Participant #:

END OF RECORDING (01:00:00)